

Inaugural Meeting Hook Neighbourhood Plans Steering Group
Held on Tuesday 3rd June 2014
Room 4, Elizabeth Hall, Raven Road, Hook, RG27 9HH at 19:30 hrs.

Present Jane Bonnin
Mandy Butler
Iain Chalmers
Sue Gibson
Rob Leeson
Anthony Hawkins
Simon Hickson

14.00 Apologies

Apologies were received from Mike Morris and Brian Burchfield.

14.01 To agree the composition and organisation of the group including membership.

The group briefly discussed what is known about Neighbourhood Plans at present. Several sources of further information were suggested and subsequently circulated including the Hart Local Plan newsletter and the 'road map'.

Simon has suggested the following headings as an indication of the possible role of the working groups. Members suggested that the organisations listed below the headings could be invited to join the process. This list will be updated as further suggestions come forward.

- Environment and ecology
- Economic activity
- Demographics
- Social, community and voluntary activities
- Cultural life
- Sport and recreation
- Travel
- Education and health
- Public and road safety
- Building and area design, layout and access
- Village centre

Schools / HSPA / Governors
Playgroups
Sports Associations
Hook Focus
Transport providers including SW
Trains
Health Services –including the PPG
Churches and the convent
Hook History Society
Newnham Parish Council
Rotherwick Parish Council
Young people / Young at Heart Group
Brownies Scouts /The Base
Hook United Youth FC

Hook Care Group
Hook Community Lunch Club
Police
HDC HCC
Hook Allotment Association
Lions
Rotary
Tennis Club
Badminton Club
Hook Sports and Social Club
Golf Society
Cricket Club
Bowls Club
Garden club

Business Community including shops, pubs, Vet, charity groups and the business park	Hook Coral Society
Sentinel	Hook Players
U3A	WVS
Village Agents	TG
Key rural landowners	Societies
HWT	Ramblers Association
	Whitewater Valley Preservation Soc.
	Neighbourhood Watch

14.02 How members will be recruited.

Jane agreed to the initial production of a Website for neighbourhood plans. This will then be used to share information and encourage participation.

Sue suggested that the group could approach neighbourhood watch who have a representative in almost every street in Hook and may agree to be part of the group and/or agree to deliver/ e-mail communications from the group at the same time as neighbourhood watch communications.

It was agreed that the group will try to produce a register of village residents who have a relevant skill and try to recruit these skill sets.

Sue agreed to look at the surveys currently awaiting agreement for other Parishes and the last Parish survey for Hook and circulate a suggested survey for agreement at the next meeting.

14.03 Agreement on the process for Terms of Reference.

Simon agreed to review terms of reference already agreed for another parish. Simon will circulate suggested Terms of Reference for agreement at the next meeting.

14.04 Designating the area.

The group agreed that Anthony will make an informal approach to HDC to ascertain the process for gaining agreement of the designated area. Anthony agreed to look at the letters asking for designation from other parishes and come forward with a suggested format for Hook.

It was suggested that the whole parish be designated and then specific neighbourhood areas identified possibly in line with the Urban Characterisation Study. The secretary was instructed to send round a link to the study.

14.05 Funding opportunities and applications.

The groups agreed that specialist help will be required Anthony agreed to find out what funding is available and if this funding can be used for the administration function of the group.

The secretary suggested to the group that the following consultants might be of interest:

- Planning Aid, EPR The Barn, Micheldever Station, Winchester, Hampshire SO21 3AR,
- The Conservation Studio Brackendene House, Carron Lane, Midhurst, West Sussex GU29 9LD,

- Gregory Gray Associates Ltd 1, Alexandra Road, Farnborough, Hampshire GU14 6BU,
- Charles Planning Associates Ltd 1644-1645, Parkway, Solent Business Park, Whiteley, Fareham, Hampshire PO15 7AH,
- Lennon Planning Ltd 35, The Avenue, Southampton, Hampshire SO17 1XN,
- Southern Planning Practice Ltd Youngs Yard, Churchfields, Winchester, Hampshire SO21 1NN
- Bell Cornwell LLP Oakview House, Station Rd, Hook, Hampshire RG27 9TP,
- ProVition Planning and Design Grosvenor Court, Winchester Rd, Ampfield, Romsey, Hampshire SO51 9BD
- Adam Carew Associates (Ecological Consultants) Weald House, Forest Road, Whitehill, Bordon, Hampshire GU34 9BA

14.06 Administration support.

The group agreed that funding will be required for administration support. Anthony will ascertain if grant aid can be used for this purpose.

14.07 Agreement on guest members/ collaboration with neighbouring Parishes.

The group agreed to ask Mrs Wendy Makepeace-Browne to attend the 3rd meeting of the group, her kind offer of help and advice being gratefully accepted by the group.

It was agreed that Rotherwick and Newnham Parish Council be asked if they would like to join the group and the adjoining parishes e.g. Hartley Wintney Odiham and Winchfield be asked if they would like to be informed of the progress of the group.

14.08 Next Steps.

The group agreed that at the next meeting the terms of reference will be agreed and the Officers appointed. The group agreed that there will need to be several meetings before the larger working groups can be formed, as the process is not clearly understood at this time.

14.09 AOB.

There was no other business to discuss.