

**Minutes of the Hook Neighbourhood Plans Steering Group Meeting
Thursday, 16 July 2015 at 19.30 hrs
Hall 3, Elizabeth Hall, Raven Road, RG27 9HH**

Present Jane Bonnin (Parish Councillor)
Anne Atkins (Parish Clerk)
Barry Deller (Chair)
Serena Dolby
Rob Leeson
Sandra Smith
Diana Whittaker (Secretary)

15.52 Apologies for absence

Apologies were received from Liz Bourne, Debra Davies, Ernie Hobbs and Sue Meshier

15.53 Membership of NPSG

15.53.1 Due to work commitments, Ernie Hobbs will not be able to attend at least two meetings and will review his situation in September.

15.53.2 Janet West, an expert in environmental issues has expressed an interest in the theme groups. As her expertise could be of use to most theme groups, it was agreed that she be invited to attend the SG meeting on 17 September. DW was asked to send her copies of the evening's minutes and the next agenda. It was agreed that AA will discuss the above with Janet.

DW

AA

15.54 Minutes of the NPSG Meeting held on 18 June 2015

The minutes were agreed by those present at the previous meeting as a correct record of that meeting. DW will arrange for the minutes to be put on the website.

DW

15.55 Matters arising

The article in the July/August Focus was submitted by SD. SD will submit material for the September Focus issue.

SD

15.56 Site Selection Sub Group

15.56.1 In the light of the decision of the Inspector in response to the appeal against the development at Owens Farm site, the Parish Council has written to the Planning Policy Manager of Hart District Council requesting that that site should not be included in the Local Plan as a strategic site.

- 15.56.2 The SG agreed to send a strong letter of endorsement to the Parish Council's request and DW was asked to draft – and when approved, send – a letter to the Planning Policy Manager with copies to HPC and the 3 District Councillors. DW
- 15.56.3 RL reported on the Hart Local Plan Steering Group meeting on 23 June 2015, when the discussions related mainly to retail issues. The draft Local Plan was not available for that meeting. RL is hopeful that the housing allocation and the priority of sites will be forthcoming in the next few months.
- 15.56.4 BD drew the SG's attention to the Chancellor's announcement "Fixing the Foundations: Creating a More Prosperous Nation", mainly pages 43 – 48 inclusive. He highlighted, inter alia, action that would be taken if no local plan is produced; streamlining the local plan process; a zonal system for brownfield land; starter homes commitment and particularly exemption from the Community Infrastructure Levy (CIL) and re-affirming that section 106 contributions will not be sought for other affordable housing. Concern was expressed that the latter might result in reduced quality of properties.
- 15.56.5 BD reported on a meeting of the Site Selection Group at which the SG's first draft template of potential assessment criteria was tabled. The document was robustly challenged and deemed to be unworkable. The SG was asked to "think again".
- 15.56.6 HPC has suggested that they produce an idea of a developed Hook, although housing numbers can only be estimated, based on the Vision and Objectives, itself produced from the various surveys. Residents would be invited to attend event(s) to engage and give opinions. The SG agreed with this approach and two consultation events possibly in October.

15.57 Theme Groups

- 15.57.1 It was agreed that the Site Selection Group, with additional interested and/or knowledgeable people, would now merge into the Planning and Services Theme Group. In practice, this would predominantly be led by HPC, but would include existing non PC members of the SSG and possibly new members as well.
- 15.57.2 AA reported that she had contacted all those who had expressed an interest in being a member of a theme group, all the people who indicated their wish to be part of the process at the introductory meeting and subsequently, the schools, surgery and patient representative group. They are being invited to a meeting on 17 September 2015 when the various theme groups will hopefully be formed; it being anticipated that each group will comprise approximately 6 persons.
- 15.57.3 After much discussion, it was obvious to the SG that they did not have sufficient knowledge of what was required to draft any terms of reference for the theme groups. The SG reminded itself of LB's Skeleton Draft Neighbourhood Plan but again felt that there was not yet sufficient detail of what was required of the theme groups and what evidence was required to support and draft policies.

15.57.4 AA has already arranged a meeting on 20 August 2015 with LB, some Parish Councillors and SSG/SG members if they are available in the daytime, to discuss the detail needed, including policies and a clear set of objective for the Theme Groups.

15.58 Budget update

The £6,025 grant contribution has been received.

15.59 Any other business/questions

A further joint meeting with HDC is to be held on 22 July 201 at 3.00 pm and BD will represent the SG.

Dates of the next meetings – all Hall 2, Elizabeth Hall @ 7.30 p.m.

20 August 2015

17 September 2015

15 October 2015

19 November 2015

17 December 2015

The meeting closed at 10.10 p.m.