

# Hook Neighbourhood Plan



## Minutes of the Hook Neighbourhood Plans Steering Group Meeting Thursday, 20 August 2015 at 19.30 hrs Hall 2, Elizabeth Hall, Raven Road, RG27 9HH

**Present** Anne Atkins (Parish Clerk)  
Debra Davies (Chair)  
Serena Dolby  
Sue Mesher  
Sandra Smith  
Diana Whittaker (Secretary)

### **15.60 Apologies for absence**

Apologies were received from Brian Burchfield, Jane Bonnin, Barry Deller, Ernie Hobbs and Rob Leeson.

### **15.61 Minutes of the NPSG Meeting held on 16 July 2015**

The minutes were agreed by those present at the previous meeting as a correct record of that meeting. DW will arrange for the minutes to be put on the website.

**DW**

### **15.62 Matters arising**

15.62.1 15.56.2 The letter to Hart District Council and response had been circulated and were noted.

15.62.2 15.53.2 Janet West has agreed to attend the SG meeting on 17 September 2015..

### **15.63 Report on Neighbourhood Plan Advisory Group (NAG) meeting with Liz Bourne – 20 August 2015**

15.63.1 AA and DW reported on the meeting that had been held with Liz Bourne earlier in the day attended by Anne Atkins, Dermot Smith, Martin Whittaker, Therese Lawler, Christine Randall and Diana Whittaker.

15.63.2 The Site Selection Group sought guidance. Liz stated that strategic sites cannot be objected to by the SG. As the majority of possible sites are grouped into the strategic sites, Liz realised that there will be few sites which will need to be assessed against criteria. It was agreed that the SS Group will use the present V&O to settle the criteria against which they will test the other SHLAA sites and will produce a list of sites in order of preferred development. This list will need to be published.

- 15.63.3 Brownfield sites will also need to be tested to ensure that they meet the Plan's policies.

The SS Group representatives were happy with the guidance and satisfied that they could now continue.

- 15.63.4 LB had amended the skeleton draft plan and tabled extracted some policies as examples. These will be the starting point for each of the theme groups. Each section will include queries and guidance on evidence and research that will be needed to support the policies.

- 15.63.5 Some evidence will be recorded on maps, by photographs and notes from interviews. An example is support for the protection of green spaces when we will be required to evidence use by the community and its value. The strategic gaps will need to be measured. The green space policy will include all and LB and an expert colleague will recommend the best protection for each.

- 15.63.6 For the biodiversity section, LB will endeavour to circulate a SINKS list. **LB**

- 15.63.7 LB confirmed that developers will have to look at the policies in the plan and abide by them.

- 15.63.8 LB said that we will not be able to influence some of the sections included in the V&O, i.e. Services, Education, Health and Communication. All these are matters outside planning considerations.

- 15.63.9 A further NAG meeting has been arranged at the Council Offices on 10 September 2015 at 10.00 a.m. In the meantime LB will be perfecting policies to reflect the Hook V&O and these will be circulated to the SG members, hopefully on 3 September 2015. **LB**

- 15.63.10 Therese Lawlor has agreed to act as Theme Group Project Manager and will join the SG. It was agreed that each Theme Group will need a SG representative to guide and liaise.

**15.64 Application for technical support from Locality – approval of bid for funding**

As the work on the SHLAA sites is now limited the application for the lower support will be submitted.

**15.65 Any other business**

Dates of future meetings. As Thursday evenings are not convenient for potential member(s) of the SG, DW was asked to try to identify an alternative. **DW**

**15.66 Dates of the next meeting – all Hall 2, Elizabeth Hall @ 7.30 p.m.**  
17 September 2015 – Potential Theme Group participants are being invited to this meeting and it is hoped that it will be possible to form the required Theme Groups and give them outline policies and investigations.

The meeting closed at 8.45 p.m.