

**Minutes of the Hook Neighbourhood Plans Steering Group Meeting
Thursday, 1 October 2015 at 19.30 hrs
Parish Council Room, Community Centre, Ravenscroft**

Present Debra Davies (Parish Councillor)
Anne Atkins (Parish Clerk)
Martin Whittaker (Chair)
Barry Deller
Rob Leeson
Sue Mesher
Sandra Smith
Janet West
Diana Whittaker (Secretary)

15.77 Apologies for absence

Apologies were received from Jane Bonnin and Marie Walker

15.78 Membership of NPSG

MW reported that Ernie Hobbs and Serena Dolby had resigned from the SG due to work commitments.

15.79 Minutes of the NPSG Meeting held on 17 September 2015

The minutes were agreed by those present at the previous meeting as a correct record of that meeting.

DW will arrange for the amended minutes to be put on the website.

DW

15.80 Matters arising

There were none.

15.80 Terms of reference of the SG and NAG

15.80.1 MW asked whether, in view of the discussions at the last meeting, anybody wished for changes to the Terms of Reference for the SG. It was agreed that none were required. In view of the changing role of the NAG MW suggested that it is too early to agree any terms of reference and wished to wait.

15.80.2 There is a NAG meeting on Tuesday, 6 October 2015 in the Parish Council Room at 10.00 a.m. and everyone who is available was invited to attend. Currently LB and TL have been invited. MW has also invited Wendy Makepeace-Browne, a District Councillor for Crookham Village, and an expert in Neighbourhood Plans.

15.80.3 It was agreed at the end of the meeting that TL would be stood down for

Tuesday as her presence would be premature.

15.81 Review of progress so far

- 15.81.1 MW had been doing a lot of research and wondered whether we are on track and receiving the right advice. He reported that his conclusion is that we are not doing badly given that there are a lot of unknown factors in the process.
- 15.81.2 It is accepted that the V&O is not perfect and many of the Objectives are too detailed and some irrelevant to the Plan itself but may be suitable for inclusion in the appendix.
- 15.81.3 The SG at the previous meeting had been concerned about the costs so far and that present grants are running out. AA confirmed that there is a total of £5585 remaining in the budget, and £1975 of the second tranche of DCLG grant which can be applied for.
- 15.81.4 MW said that he was considering approaching HPC for further funds but would need estimates to enable him to do this. He had asked LB for an estimate of her future costs. LB had recommended that we retain a graphic designer but, given the slipping timetable, this would probably be in the next financial year.
- 15.81.5 In view of the likely need for HPC funding the Chair of HPC had suggested the possibility of an external review of the project so far. However, in view of the information he had managed to collect, MW felt that this was unnecessary.

15.82 District Plan Update

- 15.82.1 RL tabled a new timeline. He reported that it has been decided that there will be a Refined Housing Options Paper put to consultation in Winter 2015, which originally had been thought to be unnecessary. This will contain more information with evaluations of sites. It is vital that the HPC and the SG produce strong responses.
- 15.82.2 The Hop Garden appeal highlighted that the SHMAA needs to be updated from 359 houses to 382.
- 15.82.3 HDC are looking for brownfield nominations.
- 15.82.4 The expected timetable is that the above paper will result in a "Preferred Approach" paper that will be drafted by Feb/Mar 2016. This will show the likely housing numbers for Hook. Election purdah will be from March to May 2016, followed by Regulation 18 consultation thereafter. This will include numbers in SHLAAs and STRs.
- 15.82.5 RL also reported that a new planner has been appointed: Katie Bailey who will be the Liaison for Community Plans.

15.83 Scope of a Neighbourhood Plan

- 15.83.1 MW said that the only objectives that can be achieved by the Plan are those that can be controlled by planning policies, ie. governed by planning law. Anything else is considered to be a Community aim and could be assisted by S106/CIL money. MW ran through an example list of what can or cannot be controlled and how.

15.83.2 Concern was raised that a great deal of work had been carried out over many months which now appears to be redundant. The meeting was assured that this was not wasted and is useful evidence from the community of what is wanted and wherever possible will be included as guidance for developers, HPC and planners.

15.84 Theme Groups - Management

15.84.1 After considerable discussion it was agreed that we are not yet in a position to provide terms of reference and guidance to the theme groups. Objectives need to be refined before this can be done and policies drafted. MW will draft an email to be sent to Theme Group members after the NAG meeting **MW**

15.84.2 It was, therefore, agreed that it would be better not to incur the costs of TL attending the NAG meeting on 6 October. AA will inform her **AA**

15.85 Any other business/questions

No other business was raised.

15.86 Dates of the next meetings – all Hall 2, Elizabeth Hall & 7.30 p.m.

15 October 2015
19 November 2015
17 December 2015

The meeting closed at 9.45 p.m.