

Hook Neighbourhood Plan



Minutes of the Hook Neighbourhood Plans Steering Group Meeting Thursday, 19 November 2015 at 19.30 hrs Hall 2, Elizabeth Hall, Raven Road, RG27 9HH

Present Debra Davies (Parish Councillor)
Anne Atkins (Parish Clerk)
Christine Randall (Deputy Parish Clerk)
Martin Whittaker (Chair)
Barry Deller
Rob Leeson
Sue Mesher
Sandra Smith
Diana Whittaker (Secretary)
Katie Bailey,
Corporate Strategy and Policy Development Manager,
Hart District Council.

15.96 Apologies for absence

Apologies were received from Jane Bonnin, Janet West and Jane Worlock (Observer).

15.97 Membership of NPSG

Christine Randall was invited and agreed to join the Steering Group. She was proposed by MW, seconded by BD and confirmed unanimously.

15.98 Minutes of the NPSG Meeting held on 15 October 2015

Subject to a minor amendment, the minutes were agreed by those present at the previous meeting as a correct record of that meeting. DW will arrange for the amended minutes to be put on the website.

DW

15.99 Matters arising

15.84.01 AA reported that she had sent appropriate emails to all those who had volunteered to join theme groups and confirming that they will be contacted as soon as the relevant objectives and terms of reference have been finalised.

15.94.02 AA confirmed that the Parish Council Office is currently working on an appropriate map for the website. It was agreed that this would, inter alia, name adjoining parishes.

AA

15.100 Q&A Session

- 15.100.01 Katie Bailey introduced herself and gave a brief outline of her experience in local government. Some questions had been submitted and these were answered in the ensuing discussion.
- 15.100.02 KB ran through the timetable for the District Plan during which various points were discussed.
- 15.100.03 By the end of January 2016, Hart District Council will have consulted with all residents. Each household will be sent a document with the necessary details of where to access a questionnaire. The questionnaire will be available for completion on line; alternatively forms will be available through the Parish Council office. The feedback will be collated and discussed by the District Council.
- 15.100.04 It is anticipated that the questions regarding the development options will be similar to those contained in the Housing Options Summary Paper of August 2014.
- 15.100.05 It was thought that greater weight would be given to responses from residents who would be most affected by proposed development. As some sites are on Parish boundaries, replies will be weighted by the proximity of the responder to each settlement, rather than their parish.
- 15.100.06 Surrey Heath have not yet progressed their District Plan and will not know their shortfall, if any, for some time.
- 15.100.07 Rushmoor are of the view that they will have sufficient land capacity until 2025.
- 15.100.08 On current evidence, the Hart District Plan is expected to make provision for a minimum shortfall by Rushmoor and Surrey Heath of 1,800 houses.
- 15.100.09 A decision will then be made as to which sites to test. Policies will be drafted and the District Plan drafted in June 2016.
- 15.100.10 Due to the planning permissions in the last 6 years, KB felt that Hook had the option of either not putting forward any sites, or including specific sites. The disadvantage of the second option is that the District Plan might impose a site(s) which would not be Hook's first choice(s). Hook's Site Selection Group would look at whether it might be better not to include site selection in the Neighbourhood Plan, as was believed to be the case for some other local parishes. **BD**
- 15.100.11 When the sites have been selected, it will be possible for Hook to identify "local gaps" which might be considered essential.
- 15.100.12 Hook Parish Council will be holding "consultation" open sessions on the evening of Friday 11th (7.00 p.m. until 9 p.m.) and Saturday 12th December (10.00 a.m. until 4.00 p.m.) in the Community Centre. Parish Councillors will be present to answer questions and non-Council members of the SG were requested to help. CR will put out a timetable asking for people to sign up to 2-hour slots. **CR**

15.101 Vision and Objectives

15.101.01 MW had circulated the Vision & Objectives which had been discussed and amended at the previous meeting. The circulated draft had also been updated to reflect subsequent discussions with Liz Bourne.

15.101.02 Each item was again discussed and agreed in principle. A few amendments were made. It was agreed that the V&O are now sufficiently finalised to enable Liz Bourne to start drafting related policies. LB will be attending the next meeting when the draft policies will be discussed.

MW

RL referred to a Hart Landscape Assessment Study and will identify this document and forward a link to MW.

RL

15.102 Next meetings

DW confirmed that Hall 2, Elizabeth Hall, has been booked for the SG on the third Thursday of each month in 2016, with the exception of April when the whole of Elizabeth Hall has been reserved by Hook Players.

Dates – all Hall 2, Elizabeth Hall @ 7.30 p.m.

17 December 2015 (subsequently cancelled)
14 January 2016
18 February 2016
17 March 2016
21 April 2015 (Parish Council meeting room)
19 May 2016

The meeting closed at 10.10 p.m.