

Minutes of the Hook Neighbourhood Plans Steering Group Meeting
Thursday, 16th April 2015 at 19.30 hrs
Hall 2, Elizabeth Hall, Raven Road, RG27 9HH

Present Jane Bonnin (Parish Councillor)
Debra Davies (Parish Councillor)
Anne Atkins (Parish Clerk)
Liz Bourne – PLAN-et
Barry Deller (Chair)
Ernie Hobbs
Rob Leeson
Sue Mesher
Sandra Smith
Diana Whittaker (Secretary)

15.23 Apologies for absence

Apologies were received from Peter Moore.

15.24 Membership of NPSG

Anthony Hawkins and John Taylor have resigned from the Steering Group.

15.25 Minutes of the NPSG Meeting held on 19th March 2015

The minutes were agreed by those present at the previous meeting as a correct record of that meeting.

DW will arrange for the amended minutes to be put on the website.

DW

15.25.1 Matters arising

15.07.02/15.13.2/15.25.2 Communications Coordinator

There have still been no offers in respect of this role. It was agreed that a request would be made at the forthcoming Annual Village Meeting. If no one is found then it was agreed that it would be left to the various theme groups to arrange their own communications

15.26 Community Engagement – Business and Employee Surveys

15.26.1 SM reported that the Business Survey was still ongoing and she had recently had success with William Grant and Taylor Wimpey. In addition she has been given a contact at Virgin Media

SM said that there have been more than 85 business survey responses. The face to face contacts in Hook centre, Murrell Green and Osborne Way had been very good. Responses to mailing had been smaller.

The responses to the employee surveys had been good from the major companies – presently 200-300. The comments from the smaller businesses had been gathered through their business survey.

It was agreed that Becky Hopkinson of PLAN-et would consolidate the replies through Survey Monkey and it was estimated that this would be

LB

carried out by 15th May 2015.

- 15.26.2 Initial results indicate that not many employees currently live in Hook, nor do they expect to.

The surveys have indicated that there might be demand for larger (i.e. 5 bedroom properties) and it was noted that the Group must be wary of making assumptions.

- 15.26.3 AA reported that the Infant and Junior Schools are planning to complete their surveys by the end of next week. It was reported that the Odiham Neighbourhood Plan Steering Group had visited Robert Mays and it was agreed that the former would be asked to pass on their findings rather than carry out duplicate approaches to the School.

15.27 Annual Village Meeting (29th May 2015)

- 15.27.1 The postponement of the AVM from 22nd April had already been notified to members. RL said that a Local Plan Steering Group meeting is scheduled to take place before the end of May and, therefore, more up to-date information will be available.

- 15.27.2 As Anthony Hawkins will not be available on the new date, AA had asked the District Council for Daryl Philips or an appropriate alternate to attend and address the residents. **AA**

- 15.27.3 It was agreed to endeavour to recruit residents at the meeting to join the theme groups.

15.28 Site Selection Sub Group

It was agreed that very little work can be done on this aspect until consultations have been held with residents on the Vision & Objectives. In parallel, the District Council will shortlist sites in line with strategic policies, allocate numbers, and then their consultants will carry out detailed analyses.

15.29 Budget Update

The meeting noted the updated schedule which had been circulated prior to the meeting. AA confirmed that an application for the next tranche of funding is almost ready to be submitted, subject to a couple of queries.

15.30 Vision & Objectives

LB led a workshop when the "Vision" section was discussed in depth. A rough draft was agreed and LB will formalise this and amend the draft "Objectives" accordingly and circulate to members. It was agreed that members would send any comments and suggestions of further amendments to DW by 1st May 2015 who will consolidate and re circulate. It was further agreed that the SG will meet at The Community Centre on Monday, 11th May 2015 at 7.30 p.m., to finalise the Vision and Objectives. **LB**
DW

15.31 Any other Business

AA said that she had been approached by the Newnham Parish Council because a number of their residents work and/or shop in Hook and their children attend Hook schools. It was agreed that consideration would be given to arranging meeting(s) with neighbouring parishes to enable the SG to take account of their residents' needs.

15.32 Dates of next meetings

Vision & Objectives Workshop: 11th May 2015, Community Centre 7.30.

21 May 2015 – Elizabeth Hall, Room 2 – 7.30 p.m.

18 June 2015

16 July 2015

20 August 2015

17 September 2015

15 October 2015

19 November 2015

17 December 2015

The meeting closed at 9.30 p.m.