

Hook Neighbourhood Plan



Minutes of the Hook Neighbourhood Plan Steering Group Thursday, 15th February 2018 at 19.30 hrs Hall 2, Elizabeth Hall, Raven Road, RG27 9HH

Present

Sue Mesher
Rob Leeson (Hart District Councillor)
Jane Bonnin (Hook Parish Councillor)
Sandra Smith
Janet West (JWe)
Acting Chairman John Orchard (Hook Parish Councillor)
Guest Rob Cowell
Guest Christopher Terry
Anne Atkins (EO Hook PC)
Secretary Christine Randall (minutes)

18.08

Apologies for absence

Apologies were received and Accepted from Martin Whittaker, Jane Worlock (Parish Council Chair), Angelo Arulchelvam and Debra Davies (Parish Councillor). Several other Parish Councillors who are not members of the NPSG also kindly sent apologies.

18.09

Membership of the Steering Group

The Acting Chairman noted that there were a number of residents where it was unclear whether they were active members of the SG. Hence, the Acting Chairman will forward a copy of the Terms of Reference(TOR) to CR for distribution to all those persons on her current circulation list and ask them to confirm their commitment to membership of the NPSG. As the TOR state that only 4 members of the group can be named as representatives of the Hook PC then any other members the PC who wish to join could be members of the SG as residents of Hook Parish as with SM, SS, JWe and RL.

CR confirmed by members to continue as Secretary of the group.

AA confirmed by members to continue as the financial co-ordinator of the group.

Action: CR to circulate a copy of the TOR for members to read and confirm membership

18.10

Appointment of Chairman.

The Acting Chairman asked if any nominations for Chairman of the group. As no nominations had been received then the Acting Chairman informed that he (JO) would be prepared to continue to chair meetings until any other nomination is received by the Secretary.

The was proposed by RL seconded by SM, all members were in favour.

- 18.11 Minutes of the Joint Meeting NPSG/HPC 15th January 2018.**
 Minutes agreed.
 The Chairman referred to Action 18.03
 Mark will be reminded to send some examples of Policies that would reinforce the objectives of the Masterplan for the Village Centre similar to those implemented in other Neighbourhood Plans.
Action: JO to check that this action is in progress.
- 18.12 Notes of meeting with NE Hants MP on 1st February 2018**
 The Chairman referred to the brief notes of the meeting recently circulated. Our MP intends to work with HDC to promote a CPO which would enable regeneration of the Village Centre and to help identify developers that would be prepared to join in a JV. The NPSG will need to liaise closely with HDC as HDC will choose the preferred developer for the regeneration.
 RL suggested an amendment to these notes 'White Hart' to be changed to 'Old White Hart'
Action all Members: Any comments on the notes to be sent to JO
- 18.13 Actions from previous meetings and allocation of responsibility.**
 17.46 Action JB and MW to look at website news feeds. – ongoing
Further action: CR to ask MW ask if this action is still live.
 17.86 JWe agreed to review the environmental issues in the NP and write a section
Action JWe : JWe advised Members that new legislation will impact on the requirements in the NP, it is essential to work with HDC on the new process
Action: MW to confirm that any EIA and SEA actions have been completed
- Masterplan: JO confirmed that with the existing grant there is one further iteration to reflect the results of the consultation.
Action: JO arrange a meeting with MH to agree on how best to incorporate the feedback from the consultation, and invite RL.
- 18.14 Results of the Public Consultations and issues to be addressed in next draft of Plan**
 The Chairman advised Members that the PC is commenting on the Hartley Wintney NP and their response will be circulated to this group.
 CR referred to the initial analysis of the consultation recently circulated, in brief: about 100 residents attended the consultations and gave positive feedback 39 completed the on-line survey the main responses were:
 Site Allocations policy PP/SA.1 Do you agree with the exclusion of all sites except brownfield? Yes 32 82.05% No 7 17.95%
 Do you agree with the order of priority of sites listed in the policy? Yes 31 81.58% No 7 18.42 %.
 Village Centre Masterplan Do you agree with the concept presented? Yes 33 89.1% No 4 10.81% and
 a representation was received by e-mail confirming agreement to all three questions. All responses require further analysis.
- 18.15 Plan for achieving Step 4 of NP process and appoint key persons**

Members discussed how to progress the next draft of the NP document which needs to be comprehensive and prepared in consultation with HDC as the next step would be for a formal review by HDC prior to an Independent Examination.

RL referred to the Masterplan which needs to be incorporated into the NP with appropriate Policies.

Members need to fully take into account the consultation responses in the next revision of the NP. Some felt that it is possible that if there are any significant changes then the NPSG will need to consult residents again before HDC will accept the NP for Examination. Members agreed that the NPSG need to get the next revision of the document prepared asap for an initial submission to HDC.

Members discussed funding of any further specialist input, there is a need to retain a suitably qualified Town Planner to provide a comprehensive edit of the document so that it becomes more robust, Members agreed however that the current draft of our NP is relatively good so far by comparison with others. AA informed Members that there is 15k in the budget allocated by HPC as the only spend so far has been met by external funding.

Members discussed the way forward and agreed that a qualified Town Planner will need to be sourced and retained by the SG.

The Chairman asked the meeting to re-visit who is responsible for each section of the NP this was agreed by the Members present as:

Chapter 1 Introduction JO & RC

Chapter 2 Vision and introduction to objectives JO & RC

Chapter 3 Hook Centre and Core Community Assets JO & RL

Chapter 4 Environment JWe

Chapter 5 Transport and Parking – rename Transport and Infrastructure JO

Chapter 6 Development Design SM&SS

Chapter 7 Education Wellbeing Sport and Leisure JW, DD & CT

Chapter 8 Business and Economy SS

Chapter 9 Site Allocations MW

Chapter 10 Community Aims RL & CT

Renumbering of the Chapters is required, as a result of the consultation, it was agreed to include a new Chapter ; Heritage and Views which would be the responsibility of JB

Members agreed to review the part of the consultation that is relevant to their section. JO and CR agreed to review the consultation results to allocate responses by section to those who are responsible as appropriate.

The review of the relevant section of the Plan is to be in the context of the consultation but it was agreed that any information/material previously obtained/prepared and rejected in earlier drafts can also be attached, as an appendix , to each section of the Plan so that the consultant can take an overall view of what should be included in the next full draft of the Plan.

Action: JO and CR to review consultation comments by end of next week

Members agreed that consultation responses regarding the Masterplan need to be forwarded directly to MH.

Members suggested that the Urban Characterisation and Density Study. (UCDS) could be of assistance with Chapter 6 and 7 and Members were reminded that all green space on new developments is to be included.

Constraints on time as indicated by Members was discussed and Members agreed that if possible the next consultation could be at the Annual Village Meeting.

Action: Project Plan – JO will review

Action: JO will consider any nominations for a potential Qualified Town Planner to review the draft Plan and members are asked to forward any suggestions to JO and CR. Members will agree the brief for the consultant before progressing with any appointment.

18.16

Re-new liaison with Hart DC and agree a DC sub-committee

RL advised Members that HDC will approve but not help with the formation of the plan. HDC may help with informing the steps needed but not be part of the steps. This was not accepted by all Members present and Members agreed to ask for a meeting with Mrs Katie Bailey who is leading the NP team at HDC.

Action: CR to arrange a meeting with KB, a maximum of 4 Members to attend.

18.17

Response to the Reg 19 consultation Hart DC Local Plan

The Chairman advised Members that the Reg 19 consultation is in progress. And 26th March is the closing date. Members agreed to support comments made by HPC who will circulate their draft to the NPSG

18.18

Need to increase active membership & representation of the Steering Group

Members were asked to identify any potential new members from the residents who wished to join the SG but agreed that all the Members of the NPSG need to attend meetings and be pro-active or cease to become members.

18.19

Dates for 2018 –all in room 2, Elizabeth Hall (issued on 10th Jan 18)

March 15th April 19th May 17th June 21st July 19th Aug 16th Sep 20th Oct 18th Nov 15th

Dec 20th provisional

Action: CR to check that these dates are not in conflict with school holidays

18.20

Next meeting 15th March 2018

The meeting closed at 9:43 p.m.