

Hook Neighbourhood Plan



Minutes of the Hook Neighbourhood Plan Steering Group Thursday, 15th March 2018 at 19.30 hrs Hall 2, Elizabeth Hall, Raven Road, RG27 9HH

Present:

Anne Atkins (EO Hook PC)
Rob Cowell
Sue Mesher
Acting Chairman John Orchard (Hook Parish Councillor)
Secretary Christine Randall (minutes)
Christopher Terrey
Martin Whittaker

Also:

County Councillor Jonathan Glenn

18.21

Apologies for absence

Apologies were received and accepted from Jane Bonnin, Debra Davies, Sandra Smith, Janet West, Jane Worlock, Rob Leeson and Angelo Arulchelvam

18.22

Appointment of Chairman.

No nominations were received by the Secretary. JO agreed to continue as Chairman until another candidate comes forward.

18.23

Minutes of last meeting held on 15th February 2018

Members agreed that the minutes of the meeting held on 15th February 2018 were a true record of the meeting.

18.24

Outstanding Actions from previous meetings

17.46 Action JB and MW to look at website news feeds.

MW agreed to load the minutes from the January and February minutes AA or JB will be asked to help if MW is pressed for time with work commitments.

News items can also be published if any Member wishes to send an item of interest.

Action: CR to forward January and February minutes and a list of meeting dates to MW to upload to the web, this might encourage residents to attend.

Action: JO to send MW paragraph on the latest news to include the next Locality Technical Support Packages we are going to apply for

17.86 JWe agreed to review the environmental issues in the NP and write a section

Action JWe advised Members that new legislation will impact on the requirements in the NP, it is essential to work with HDC on the new process

Action: MW to confirm progress on any EIA and SEA actions have been completed.

Action: MW understands SEA Scoping Report approved but actual SEA is outstanding but to send the group a note explaining the current position.

18.09 Action: CR to circulate a copy of the TOR for members to read and confirm membership. *Complete 14 Councillors and Residents have affirmed their membership of the SG.*

18.11 Action Mark will be reminded by JO to send some examples of Policies that would reinforce the objectives of the Masterplan for the Village Centre similar to those implemented in other Neighbourhood Plans.

JO informed that the provision of Policies to support the Masterplan will be provided as part of the new Technical Support Package .

18.12 Meeting with NE Hants MP

Action all Members: Any comments on the notes to be sent to JO

18.13 Masterplan: JO confirmed that with the existing grant there is one further iteration to reflect the results of the consultation.

Action: JO arrange a meeting with MH to agree on how best to incorporate the feedback from the consultation and invite RL. *Complete*

18.15 Action: JO and CR to review consultation comments by end of next week
Complete

Action: Project Plan: JO will review as document production is part of the NP.

Action: MW will put the project plan in the drop box for JO to provide any future updates.

Action: JO will consider any nominations for a potential Qualified Town Planner to review the draft Plan and members are asked to forward any suggestions to JO and CR. Members will agree the brief for the consultant before progressing with any appointment. *In progress*

JO explained the rationale to approaching a retired professional planner and informed Members that a meeting with a potential consultant is arranged for Tuesday 20th March 2018

JG informed Members that there will be a grant available for any specialist input to the NH Plan from his devolved budget in June 2018.

18.16 Action: CR to arrange a meeting with KB, a maximum of 4 Members to attend. *Complete*

18.19 Action: CR to check that the proposed meeting dates are not in conflict with school holidays

August and December conflict with school holidays but unavoidable.

18.25 Response to the Reg 19 consultation Hart DC Local Plan

Members agreed to support the response that will be provided by HPC as the Reg 19 will be supported in principle and make the point that it is right that no further greenfield sites are in the plan for Hook. Also support the policy on re-generation of the Village Centre.

18.26 Progress with the Village Centre Masterplan and Policies

This item was taken after the approval of the minutes.

JO briefed Members that he had discussed the recent consultation with HM. They discussed the comments including those put forward by our MP. MH has marked up the Masterplan with comments and will incorporate the comments wherever possible particularly the support shown in the consultation for a market square and the emphasis on Station Road but also proposing some form of traffic calming on the A 30, signal controlled junction being preferred in place of the roundabout as it enables a better pedestrian /traffic interface whilst maintaining a good level of traffic flows. MW will give the NPSG some detailed options in key parts of the Village during the next few weeks and MH will present the next iteration of the Masterplan at the next NPSG meeting. MH will explain the logic used, and how he has responded to the comments from the consultation.

JO has discussed the polices to be included in the NP with Stuart Wooding and has ascertained that AECOM's NPSG commission to Locality will be renewed 1st April 2018 for a period of 3 years. Also, there is a new technical support package to test the robustness of the supporting evidence and policies contained in the NP. AECOM be able to examine the evidence and also to propose suitable policies to support the Masterplan of the NP as part of the new package.

Action: MH will present the revised iteration of the Masterplan at the next NPSG meeting.

SM explained that there has been concern expressed by the residents of Grand Parade regarding the future of the businesses currently trading. JO suggested that they are welcome to attend any meeting of the NP SG and to respond to the Reg14 consultation. Members agreed that SM speaks to the business owners and advises the best course of action.

Action: SM to speak to the business owners and advise the best course of action for them to keep abreast of the emerging proposals.

18.27

Any queries regarding the preparation of the next draft of the Plan

JO discussed with Members the recently forwarded allocations for responsibility for the individual chapters of the NP. JO asked Members to use best judgment regarding the consultation responses, to read all comments and make sure the next draft sensibly reflects the consultation. The consultant will then be asked to review the new draft prepared by the SG .

RC pointed out that the sections of the NP are written in differing styles and gave an example of how the Vision could be improved in clarity and style.

MW agreed there were editorial issues and explained that the current format is for ease of editing content and to facilitate consultation with residents. The document will be fully reviewed at a later date and a common style applied to the document. RC and CT have completed their chapters, RC will send to JO the chapters he has completed. RC and CT will meet with JO to discuss their suggestions for the improvement of the NP including the terminology of how Hook will change during the plan period and how this will be underpinned by Policies.

Other Members agreed that they would continue with working on content and correct the style and form later.

JO will chase inputs to the various sections from those not present at this meeting and within the next two weeks will collate the sections to prepare the next full draft. JO suggested that if needed by time restraints then unedited consultation points can be brought into the individual parts of the document as the key is to ensure all information is imported before the next edit.

Action: RC and CT will e-mail their sections to JO.

Action: RC and C will meet with JO to discuss their suggestions for the improvement of the NP.

Action: JO will chase inputs to the various sections from all and within the next two weeks will collate the sections to provide the next full draft .

18.28

Agenda for meeting with Hart DC on the 20th March 2018

JO explained that it is essential to engage with HDC before Reg 14 to make sure HDC are content with where we are going and agree the next steps. JO asked for suggestions for the meeting Agenda, and the following were suggested: Project Plan, Statement of compliance, Explanation of HDC role and how we can gain help – input to our group, previous agreement to review doc draft 1.4, Lessons learned from other neighbourhood plans, 87 dwellings not now in the LP is there anything we need to re-visit in our calculations? Mapping? As Site Selection, infrastructure etc needs proper plans of all sites and the whole of the Parish, and establish regular contact

18.29

Next meeting 19th April 2018

The meeting closed at: 9:23p.m.