



**Minutes of a meeting of The Hook Neighbourhood Plan Steering Group  
Monday 11<sup>th</sup> June 2018 at 19.30 hrs held at The Parish Council Office, The  
Community Centre, Ravenscroft, RG27 9NN**

**Present:**

**Anne Atkins (EO Hook Parish Council)  
Sue Mesher  
Chairman John Orchard (Hook Parish Councillor)  
Secretary Christine Randall (minutes)  
Sandra Smith  
Christopher Terrey (Hook Parish Councillor)  
Martin Whittaker**

- 18.52 Apologies for absence.**  
Apologies were received and accepted from Jane Bonnin, Janet West, Rob Cowell and Rob Leeson.
- 18.53 Minutes of last meeting held on 17<sup>th</sup> May 2018.**  
Members agreed the minutes of the meeting held on 17<sup>th</sup> May 2018 as a true record of the meeting.
- 18.54 Outstanding Actions.**
- Action: JO to send MW note on update of progress and forward programme for up-load onto website. – OUTSTANDING but agreed to use the talk at the Annual Village meeting as basis.
- Action: SM to speak to the business owners and ensure they are aware of the concept Masterplan for the Village Centre and to advise SG at next meeting the best course of action for them to keep abreast of the emerging proposals..
- Action: JO will ask AA to set up a document control drop box specific for the NP. AA - Agreed possibly share a folder in the PC drop box. – now urgent
- Action: JW and DD to update Chapter 7.0, Education Wellbeing Sport and Leisure - OUTSTANDING. **DD advised the Secretary that they are meeting on 12<sup>th</sup> June to discuss the section.**
- Action: JB to prepare a new Chapter 11, Built Heritage – OUTSTANDING
- Action: AA and JO to complete response to Locality and request further package for Policy and Evidence. Deferred this may not be necessary as the SG now have help from SDNP and JO to seek their view on whether this would be helpful at this stage.

18.55

**Revised Vision and Objectives as sent to SDNP Team 30<sup>th</sup> May**

Members agreed that the revised Vision and Objectives sent by the SDNP team are acceptable with the amendments made by the Chairman and subject to final edit for grammar and spellings.

18.56

**Further feedback from SDNP Team on 8<sup>th</sup> June**

Members discussed the feedback sent by the SDNP team and agreed the following actions:

Reference; Interim Report on the Pre-submission NH Plan for Hook Parish

1. Noted and target date for Reg 14 consultation is September 2018.  
CR to contact HDC regarding list of key organisations.
2. Noted and await SDNP
3. Noted and await SDNP
4. SM to draft section on pre-submission consultation.
5. Await draft from SDNPA
6. Agreed
7. JO to draft aims of Plan
8. Await edit from SDNPA
9. SM and SS to draft a section on early engagement/consultation all as noted.
10. AA agreed to co-ordinate pictures and any maps , i.e. provide suitable photos direct to SDNPA from HPC archive, Hook History Society's archive, and The Parish Plan.  
JO to provide photos to SDNP from the Concept masterplan Report.  
JO to liaise with SDNPA to clarify what plans we include in the Plan.
11. JO to provide text on Thames Basin Heaths and influence on plan making locally.
12. Actioned 12.06.18
13. Not clear on requirement and SDNPA to clarify
14. Not clear on requirement and SDNPA to clarify
15. Noted and SDNP input is welcomed as SG already aware this action is outstanding
16. Not clear on requirement and SDNPA to clarify
17. Noted and agreed
18. JO to provide word version of The Parish Plan direct to SDNPA and AA to provide all maps and charts etc. This includes large section on Biodiversity. ( SDNPA can view the published form of this document on the Hook NH Plan website).
19. SDNP action is Noted
20. SDNPA to provide assessment template and AA will start populating with PC assets and current Annex A- then SG to add others – but SDNPA advice sought as to smallest area of local green space to be included?
21. Is PP/E.3 ref correct and if so where found by SDNPA ?
22. SG suggest criteria for a 'Gap between Settlements' is already stated in LP? Accepted that LP has a Gap between Newnham and Hook but between Rotherwick and Hook needs to be included, also between Winchfield and Hook ( to counter the Murrell Green threat).We do need a policy as the character of Newnham , Hook, Rotherwick and Winchfield are all quite different and need to preserve the unique nature of each of these villages - to discuss further with SDNP.
23. Noted and agreed – await SDNP
24. Noted and agreed. - await SDNP
25. JO to provide mapping direct to SDNPA.

26. HPC still using this Guidance when assessing Planning Applications - as best available currently and still being used by Hart DC .
27. No text? - Missing/not used.
28. This Design Guide is contained within the Parish Plan, so as for 18 the text and plans charts etc. to be sent directly to SDNPA. Also, SM to consider any examples of good design recently completed.
29. SG agree that a list of Parish Heritage Assets should be prepared and protected by policies. JB to action. Also, JO to liaise with Local History Society (Paul Cluett)
30. Agreed this policy is not well written (it is really a statement) and should be along lines of 'every new development would be required to contribute to the overall community requirements for Sport and Leisure facilities'. A list of Infrastructure projects required/desirable in the Parish is considered to be essential, however this subject should be in another section. Anne to start to compile a list from her records and SG to add others.
31. Guidance required from SDNP on what should be included? And what level of protection can be afforded?
32. Is the Local Plan sufficient?
33. Noted and await SDNP
34. Only the initial Site Assessment Report was prepared by AECOM in August 2017. MW prepared the Site Allocation Report in Dec 2017 and the NH Plan Chapter on Site Allocations. MW would welcome some advice on whether the current Chapter 9 is sufficient/suitable. The SG agree that the purpose was to identify all those areas of Land within Hook Parish where development would be welcomed/encouraged depending on the proposed land use and quantum. So SG needs SDNP advice
35. SG are lost on this subject- SDNPA advice sought as to whether we have the ability to identify housing needs?
36. Noted and agreed.
37. Noted and depends on outcome of 34.
38. JB to action and ask advice of SDNPA directly as appropriate.
39. It was considered that this item tends to duplicate item 20? AA is prepared to start the appraisal process by using a similar template to the example provided for Thruxton village.
40. This item may be resolved by reference to the Biodiversity Chapter in the Parish Plan, as per item 18.
41. Agreed and a further draft of that section is appended to these action points.

**18.57 Feedback from HALC NHP Seminar on 24<sup>th</sup> May**

The Chairman informed Members that there is a new NP Roadmap from Locality which provides a step by step guide for those who have not yet embarked on NP process. , this will help ensure that the necessary evidence required is collected in order to enable the Steering Group to take a NP through to a successful referendum.

**18.58 Update on overall programme to referendum**

This item was deferred due to the late hour but remains essentially as provided to the annual Village Meeting on 23<sup>rd</sup> May.

**18.59 Next meeting Provision 19<sup>th</sup> July 2018 depending on SDNP actions.**

Suggested date Monday 9<sup>th</sup> July if SDNP can meet, CR to contact SDNP.

**The meeting closed at 9:58**